

MemberHub Frequently Asked Questions???

What is MemberHub?

An online communication system that has all the needed tools for the Pleasant Valley PTA in one place. MemberHub reduces confusion and provides a one-stop shop for school communication and calendars, joining the PTA, and volunteering opportunities, and so much more. New of the 2021-2022 school year is the PV PTA website <http://pleasantvalley.memberhub.com>

How do I use MemberHub to join the PV PTA?

- Visit <https://pleasantvalley.memberhub.store/>
- Select a package that applies to you and your family.
- Additional packages, family member add-ons, birthday books and donations/sponsorships are available.
- Fill out information from pop up screens.
- Check out/pay for cart when completed.

How do I sign up for PTA emails and communication through MemberHub?

- Visit the new PV PTA's website at <https://pleasantvalley.memberhub.com>
- Click "Sign In" in the top right hand corner of your screen.
- You can either sign in with your previous information from joining or click "Sign Up" if you don't have an account.
- Fill out the personal information. (Name, email address, and a password.) Then click "Sign Up"
- MemberHub will send your email address an email to confirm. Once you confirm your address, you will be able to sign in (at <https://pleasantvalley.memberhub.com>) and join the PTA, use our directory, see the school calendar and so much more.

Why am I not receiving emails and communication from MemberHub?

- Check your junk/spam.
- After opening an email and possibly replying to the sender, emails should begin appearing in your inbox.
- If this does not, try going into your email server's settings and setting MemberHub as a familiar email address site.

How do I access the calendar and directory?

- The calendar and directory can be accessed through your MemberHub account.
- Sign into your MemberHub account. Once the dashboard loads, there will be links on the left-hand side for the calendar and directory.

If you still have questions or difficulties
Please contact PV PTA at
pt.pvpta@gmail.com